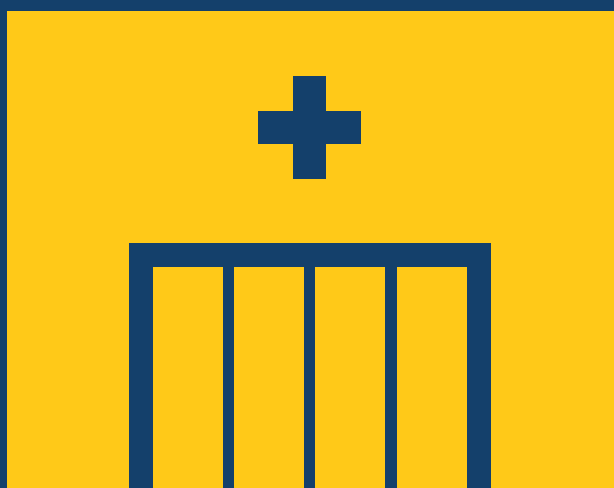




# If you see something, say something

- Changes to wall, floor or ceiling shape
- Water where it shouldn't be
- Unusual noises
- Dust or debris
- Cracks

**Report it via the Estates Helpdeskcustomer portal via the StaffRoom intranet (working hours) or switchboard for the on-call engineer (out of hours).**



**Shape of a  
wall, floor  
or ceiling  
changed?**

**Spotted water  
where it  
shouldn't be?**



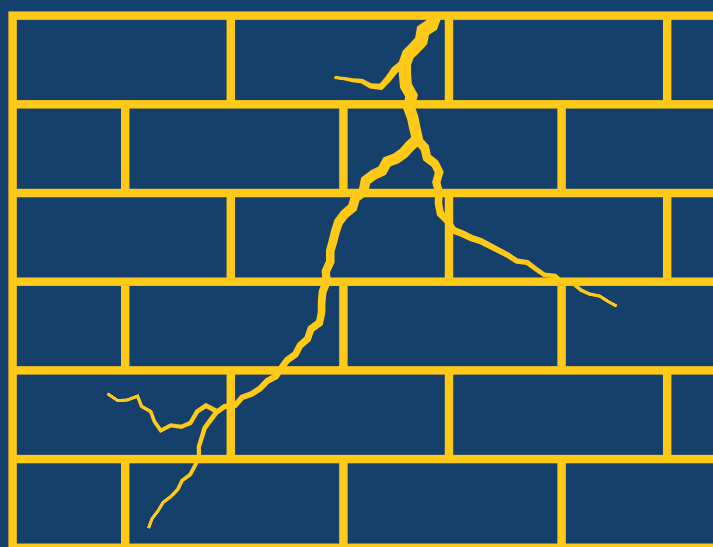
**If you see something,  
say something**

**Report it via the Estates Helpdesk customer portal via  
the StaffRoom intranet (working hours) or  
switchboard for the on-call engineer (out of hours).**

A stylized illustration of a cloud of dust or particles, rendered in yellow and white dots of varying sizes, drifting from the top left towards the center of the page.

**Noticed  
trickles  
or lines  
of dust?**

**Spotted a  
wall, floor  
or ceiling  
crack?**



**If you see something,  
say something**

**Report it via the Estates Helpdesk customer portal via  
the StaffRoom intranet (working hours) or  
switchboard for the on-call engineer (out of hours).**